



CANNON BUILDING
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STATE OF DELAWARE
DEPARTMENT OF STATE
DIVISION OF PROFESSIONAL REGULATION

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PUBLIC MEETING NOTICE:	Delaware Board of Funeral Services
DATE AND TIME:	Tuesday, September 25, 2012 at 10:00 a.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room B , second floor of the Cannon Building

AGENDA
(Amended items are indicated by an asterisk*)

1.0 CALL TO ORDER

2.0 REVIEW AND APPROVAL OF MINUTES

2.1 July 31, 2012

3.0 PUBLIC HEARING 10:15 p.m. Rules & Regulations Governing Continuing Education

4.0 UNFINISHED BUSINESS

4.1 FUNERAL ESTABLISHMENT INSPECTIONS – Submit Bill Next Legislative Session (no update)

4.2 DSFDA MEETING 9/20/12 – Update from Ms. Davis-Oliva

4.3 SIGN BOARD ORDERS

4.3.1 John Holloway – Order to Lift Suspension

4.3.2 Keith Downey – Order to Lift Suspension

5.0 NEW BUSINESS

5.1 RATIFICATION OF LICENSURE - None

5.2 REVIEW OF RESIDENT INTERN REPORTS - None

5.3 REVIEW OF APPLICATIONS FOR LICENSURE

5.3.1 Minus Funeral Home – Funeral Establishment Permit

5.3.2 Andrea Torruellas – Funeral Director Licensure by Reciprocity (NY)

5.3.3 Tracy E. Bailey – Funeral Resident Intern *

5.4 REVIEW OF APPLICATIONS FOR CONTINUING EDUCATION APPROVAL

5.4.1 Delaware Hospice, *The Aftermath of Suicide*, 10/26/12, Requesting 6.25 CEUs

6.0 COMPLAINT UPDATES AND CONSENT AGREEMENTS

6.1 COMPLAINT UPDATES

6.1.1 Complaint 27-05-10 (Wright) Pending Hearing by DPR Hearing Officer

6.1.2 Complaint 27-03-11 (Chandler) Forwarded to Attorney General's Office

6.1.3 Complaint 27-04-11 (Chandler) Closed by Investigator

6.1.4 Complaint 27-16-12 New Complaint Assigned to Mr. Chandler

6.1.5 Complaint 27-02-11 (Torbert) Dismissed by Investigator, Insufficient Evidence *

6.2 CONSENT AGREEMENTS

6.2.1 Complaint 27-01-11 (Fletcher) Thomas Trader – Consider 2nd Proposed Consent Agmt.

7.0 OTHER BUSINESS BEFORE THE BOARD (FOR DISCUSSION ONLY)

8.0 PUBLIC COMMENT

9.0 NEXT MEETING – Tuesday, October 30, 2012 at 10:00 a.m.

10.0 ADJOURNMENT

Please Take Note: To assure consideration of an application at a meeting, the Board office must receive all of these items no later than 4:30 p.m. ten full working days before the meeting date (excluding weekends and State holidays):

- Completed, signed and notarized application form,
- Fee payment, and
- All required documentation.

A final amended agenda will be published to reflect any items received after the original agenda is posted.

Unforeseen circumstances may result in a meeting being cancelled due to a lack of quorum.

Pursuant to 29 Delaware Code, Section 10004(e)(2), the Board shall pre-announce or pre-publish all Executive Sessions; however, such agenda shall be subject to change to include additional items including Executive Sessions which arise at the time of the body's meeting.

BOARD MEMBERS: PLEASE CALL THE BOARD OFFICE AT 302-744-4500 OR EMAIL customerservice.dpr@state.de.us IMMEDIATELY IF YOU CANNOT ATTEND THE MEETING. THANK YOU.